



ECONOMIC DEVELOPMENT COMMISSION ACTION MINUTES

City Hall Room 10
1225 Lincoln Way

December 14, 2004
4:00 p.m.

MEMBERS PRESENT: R. Gross, M. Holmes, G. Moffat,
K. Nesbitt, M. Reynolds, H. Roper, J. R. Smith

MEMBERS ABSENT: None

OTHERS PRESENT: None

CITY STAFF: Robert Richardson, City Manager

STAFF SECRETARY: Marilyn Hamner-Crout

TOTAL ATTENDANCE: 9

MEETING CONVENED: 4:00 p.m.

MEETING ADJOURNED: 4:45 p.m.

| SECTION | AGENDA ITEM | ACTION | VOTE (if any) |
|---|--|---|--|
| I. Call to Order and Flag Salute | | Meeting was called to order by Chairman Monti Reynolds at 4:00 p.m. | |
| II. Agenda Approval | Review agenda and propose changes. | No changes were requested. | |
| III. Public Comment | A time to speak on any item not on the agenda. | Council Member Holmes presented volunteer awards to those that were unable to attend the City Council meeting. | |
| IV. Approval of Minutes | Approval of minutes for November 23, 2004 | It was moved to approve the minutes of November 23, 2004, as submitted. | Motion: Holmes/ Gross Approved. |
| V. Fiscal Year 2004-2005 Budget Report | Current budget report | City Manager Bob Richardson reported there were no changes to discuss. | |
| VI. Funding Request | None | None | |
| VII. EDC Business | Façade Improvement Program Guidelines | City Manager Bob Richardson reported that the Historic Design Guidelines ordinance was recently approved by the City Council. This means that any construction that requires a building permit in Downtown or Old Town has to go through the Historic Design Review Commission. It is the task of the HDRC to make sure that construction conforms to the Historic Design Guidelines. There are two ways in which the Façade Improvement Program can operate: (1) property owner desires to improve the site, creates proposal and requests funding from the program or (2) City finds properties needing improvement and approaches property owner with a proposal. Buildings are classified as 'non-contributing' and/or 'historic.' The question is "Do you want to participate passively or proactively?" Council Member Mike Holmes said he would like to see some criteria on the level of funding and is the funding derived from the city via the EDC or AUDA. Holmes asked Richardson to compile a list and photographs of the non-conforming structures for review at the next meeting. | |

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| | Project Auburn Update | City Manager Bob Richardson reported that Project Auburn is good to go for the Victorian buildings. They have requested financial help to renovate the interior of one. Richardson asked them to prepare a project proposal. Discussion on the development of the parking lot between Old Town Pizza and Shanghai is ongoing. The question of what was located at that site originally was asked. Smith said that the City Historian could be of assistance in this determination. If there was a family name associated with the site, the new structure could perhaps carry that name. | |
| VIII. Economic Development Commission Reports | Arts Market Update Endurance Capital Update | No report No report | |
| IX. Future Agenda Items | | | |
| X. Next Meeting Date | | The next regular meeting will be held on Tuesday, December 28, 2004, 4:00 p.m. | |
| XI. Adjournment | | Meeting was adjourned at 4.45 p.m. | |